## **PRIYA MANKANI**

(PRACTICING COMPANY SECRETARY)

Block-309, Flat 2A, Fort Residency 38 S.N. Roy Road, New Alipore, Kolkata- 700 038 Ph - 7407223556

TO
The Board of Directors
VISISTH CHAY VYAPAR LIMITED
5,GORKY TERRACE,
2ND FLOOR
Kolkata-700 017

Company Registration No.19848 Authorised Capital: Rs.200000000/-

## SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 30TH SEPTEMBER, 2018 (SEPARATE FOR EACH ISIN)

1	For the quarter ended	30TH SEPTEMBER, 2018
2	ISIN	INE178W01010
3	Face Value	Rs.10/-
4	Name of the Company	VISISTH CHAY VYAPAR LIMITED
5	Registered office Address	A-446, BASEMENT, DEFENCE COLONY, New Delhi110 024
6	Correspondence Address/Head office	5,GORKY TERRACE, 2ND FLOOR
7	Telephone No.& Fax No.	Kolkata-700 017 Tel: 033 66133300/01, Fax:033 66133303
8	Name of Stock Exchanges where the Company,s Securities are listed	Metropolitan Stock Exchange of India Ltd. (MSEI)
9	Issued Capital	Number of Shares Face Value 19999000 Rs.10/-
10	Listed Capital( Exchange wise)	Number of Shares % of total issued Capital
	(As per Company Record)	19999000 100%
11	Shares held in Dematerialized form in NSDL	14548600
12	Shares held in Dematerialized form in CDSL	853500
13	Share held in Physical form	4596900
14	Total No. of Shares (11+12+13)	19999000
		December 19
15	Reason for difference, if any, between (9& 10),(9&14),(10&14)	Not Applicable
16	Certifying the details of changes in Share	Not Applicable
	Capital during the quarter under consideration as per Table.	
17	Register of Members is updated (Yes/No)	Yes
	•	
18	Reference of previous quarter with regards to excess dematerilized shares.if any	851000

19	Has the company resolved the matter
	mentioned in point no.18 above in the
	current quarter ? If not,reason why.

20 Mention the total no.of dematerilisation request, if any,confirmed after 21 days and the total no.of requests pending beyond 21 days with reason for delay

Nil

21 Name, Address, Telephone & Fax No. of the Compliance officer of the Company

SHILPI PODDAR 5,GORKY TERRACE,

2ND FLOOR Kolkata-700 017

Not Applicable

Tel: 033 66133300/01, Fax:033 66133303

22 Name, Address, Telephone & Fax No, Registration No.of the Auditor.

PRIYA MANKANI

Practicing Company Secretary Block-309, Flat 2A, Fort Residency, 38 S.N. Roy Road, New Alipore, Kolkata- 700038 Ph- 7407223556

23 Name, Address of Registrars and share Transfer Agent

M/s. NICHE TECHNOLOGIES PRIVATE LIMITED

D-511, Bagree Market, 5TH FLOOR

B.R.B. BASU ROAD

Kolkata-700 001 ,PH:-2235 7270/71/3070

24 Any other data that the Auditor may like to provide (e.g. BFIR Company, Delisting From Stock Exchange, Company, s Name Change)

Nil

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.

Signature: Priya Markani

Name-Priya Mankani Certificate of Practice No-17947

PLACE:- KOLKATA DATE:- 10.10.2018